

The Professional Development application goes beyond the nuts and bolts of planning and organizing a professional development workshop. The web-based application provides a user-friendly system to track employee professional development, organize workshops, manage online registrations, and provide reports at the district, school, and employee level.

### Add Workshop

**Workshop Information**

Workshop Type: District  
 Subject: Classroom Management  
 School/Target Audience: ALL  
 Workshop Name: Effective Classroom Management  
 Detailed Workshop Description:  
 Learn and develop the skills needed to supplement successful classroom management, and eliminate discipline problems in your classroom.  
 Level: 3 - Introduction  
 Status: Active  
 Staff Contact:  
 Standards:  
 Assessment of and for Learning  Differentiated Instructions  
 Data Driven Instruction  Distributed Leadership  
 Save Cancel

### Search Workshops

Workshop Title/Number: 123  
 Workshop Description: Classroom Management  
 Subject: In-Service Day Workshop  
 Presenter:  
 Building: TBD  
 Include Workshops Not Scheduled   
 Date Range: 01/07/2008 - 01/31/2008  
 Search

### Reports

1. Print Sign-In Sheets
2. District Calendar
3. District Calendar Report
4. Registrant No Show Report
5. Registrant Overtime Report
6. Registrant History By Location
7. Workshop-Attendance Not Taken
8. Workshop-Low Registration Report
9. Workshops Not Approved

### Add a Section

**Section Details**

Seats Min: 10 Seats Max: 18  
 Presenter: Bentley, Kate Presenter 2: Hubbard, Dan  
 Presenter 3: Presenter 4:  
 Registration Options:  EPER  PIP  
 Advanced Options Show

**Section Details**

#	Date	Time Start	Time End	Building	Location
1.	04/14/2008	08:30	12:30	Data Service Center	Computer Lab (Max Seats = 18)

Save Workshop & Section, Return to Main Menu Save Workshop & Section, Add Another Section for this Workshop

### Professional Development District Calendar

December 2007 Data Service Center Go

November	Mon	Tue	Wed	Thu	Fri	January
3		4 9:00 AM-11:00 AM (DSC-Computer Lab) Access Intermediate 1:00 PM-3:00 PM (DSC-Computer Lab) Word Intermediate	5 1:00 PM-3:00 PM (DSC-Computer Lab) Discipline	6 9:00 AM-11:00 AM (DSC-Computer Lab) Excel Intermediate 1:00 PM-3:00 PM (DSC-Computer Lab) Advanced Search & Impromptu Web Reports (IWR)	7	
10		11 1:00 PM-3:00 PM (DSC-Computer Lab) Student Registration	12 9:30 AM-11:30 AM (DSC-Computer Lab) Professional Development	13 1:00 PM-3:00 PM (DSC-Computer Lab) Mixed Advanced	14	

### Add Event

Event Name: Effective Classroom Management  
 Date: 04/14/2008  
 Time Start: 08:30 A A/P  
 Time End: 12:30 P A/P  
 Building: Data Service Center  
 Location: Computer Lab (Max Seats = 18)  
 Description: Learn and develop the skills needed to implement successful classroom management, and eliminate discipline problems in your classroom.  
 Save Cancel

### My Workshops

Employee ID: 987654  
 Employee Name: Hubbard, Dan  
 Print Transcript Search/Register for another Workshop

**Upcoming Workshops**  
 No Upcoming Workshops

**Previous Workshops**

Workshop	Workshop Number	Date	Time	Building	Location	Attendance Hours
DSC Staff Meeting	3821	08/17/2007	9:00 AM-10:00 AM	Data Service Center	Computer Lab	1.00

### Survey Reports

1. Workshop Survey Results
2. Survey Results By Presenter
3. District Workshop Ratings
4. Total Workshop Count

### Presenter

1. View My Workshops (Presentation)
2. Submit New Workshop Request
3. View Status of Submitted Workshops
4. View My Survey Results

### Principal

1. Search Users
2. Registrant History By Location
3. View My Workshops (Presentation)
4. View My Survey Results
5. Add New Workshop
6. View Status of Submitted Workshops

### Professional Services:

PHRST Data Interface: PHRST HR data extracted daily.

Training: Initial training.

Help Desk support: Monday through Friday, 7:00 AM to 4:00 PM.

Hosting, Backup/Recovery: Hosted on DSC's fault tolerant network. Daily backups performed by DSC.